Minutes

REGULAR MEETING OF THE BOARD OF DIRECTORS

For

Hamilton City Fire Protection District

Wednesday,

March 19, 2025 @ 6 pm

420 1st Street. Hamilton City, CA 95951

This agenda has been prepared and posted at least 72 hours prior to the Regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, but such discussion must be limited to matters appearing on the posted agenda, as provided by the Ralph M. Brown Act. The Board cannot discuss or take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

1. Call to Order by President.

18:17pm

2. Welcome.

3. Roll Call of the Board

Tom Hoffman, Vice President

Claire Waldron, Commissioner

Angela Ocampo Absent

Matt Oakley, President

Secretary: Vacant

4. Pledge of Allegiance

5. Public Comment:

None

The Board of Directors of the Hamilton City Fire Protection District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public desiring to address the Board on items that are within the Board’s jurisdiction are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

6. Review of Correspondence:

Notification from County Supervisor, Jake Withrow confirmed Community Services building for the temporary use of USPS.

**BOARD ACTION ITEMS**

7. Approval of today’s agenda.

A. Approved by Tom Hoffman

B. Second by Claire Waldron

8. Approval of minutes of February 18th, 2025.

A. Motion: Tom Hoffman

B. Second: Claire Waldron

9. Discussion of Chief’s hiring process

A. Board to review policy and update to relevancy, current standards

B. Board to develop job description for Hamilton City Fire Protection District Chief

**RECURRING BUSINESS**

10. FIRE CHIEF’S REPORT- Chief Chris Mickelson

Please see attached report.

11. COMMUNITY LAISON - Hank Irick

A. Firework Permit Fees (See attached)

12. DIVISION CHIEF’S REPORT - Tim Janes

Fire Officer Classes in progress. Not present

**ACTION ITEMS**:

13. Approval of bid to purchase ice machine Cullincini restaurant supply

14. Fireworks Stand cost and adjustment

15. Moving 1505 and Water Buffalo to excess Inventory and put up for auction.

A. Motion: Claire Waldron

B. Second: Tom Hoffman

16. Travel Expenses for volunteers

A. Discussed stipend for 2 twenty-four hours staffing at station

B. Policy for Pay-per-call (Hank/Chris)

17. Update By Laws for the board. No action taken.

Other Business/Information Notices and Setting of the Next Regular Board Meeting

Future Items for Discussions:

Waving Fees for Homeowners on Fire Protection Board

Adjournment: 19:36

Next Meeting 3/16/25

Note: ALL board actions are by unanimous votes unless individual votes recorded by roll call vote. The letter M written as follows - (M) means this item can be an item to be voted on even if not listed under Action Items.

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Supporting material to the agenda is open to the public and is available at the Fire Station Monday, Tuesday, and Wednesday from 9AM to 5PM the week of the Board Meeting.